



Hampshire Gardens Trust

How to apply to a grant

We welcome applications from primary and secondary schools across Hampshire for grant funding towards the design and construction of specific projects to enhance schools' grounds for both learning and pleasure.

It is important that your pupils have a say in the kind of grounds projects they want; that they help submit outline plans and designs and that they will help create and maintain their outdoor space. Please note that we are unable to offer grants for plant material.

Your application should be presented in a loose-leaf format, accompanied by the application form.

Criteria

The following information should be included:

1. Introduction: background information about your school, including the ages and numbers of pupils involved.
2. Proposed project: brief details including aims and aspirations.
3. Grounds Vision Plan.
4. Plan of site, including current photographs.
5. Project plan.
6. Materials: proposed materials to be used.
7. Costs: list of projected costs, including any proposed fundraising activities.
8. Environmental and sustainability considerations.
9. On-going maintenance proposals: ie, PTA, parents, children, governors.
10. Evidence of whole school's involvement.
11. Selection of children's ideas and work.
12. How do you see this benefitting the school?

Closing dates and judging

There will be three opportunities to apply for a grant each year, with closing dates at the end of each academic term. Applications will be dealt with during the school holidays.

Applications will be judged by the HGT Education Committee and awards will be made at their discretion. Schools will be informed by letter whether or not they have been successful.

Further information

We recommend you contact us to discuss your project before submitting your application. Please contact:

Hampshire Gardens Trust
Jermyns House, Jermyns Lane, Ampfield, Romsey SO51 0QA

Tel: 01794 367752 Email: admin@hgt.org.uk



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Awards for Schools Application Form

Please print this form. Fill in your details, remembering to include all the listed criteria and send it, together with a covering letter, to the address below.

Name of school:

Address:

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Postcode:

Telephone:

Email:

Nominated contact:

Position:

Their contact details:

Brief description of project:

List of documents submitted:

Date of application:

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