

HAMPSHIRE GARDENS TRUST

How to apply for a Grant

We welcome application from education establishments across Hampshire for grant funding towards the design and construction of specific projects to enhance schools' grounds for both learning and pleasure.

It is important that your pupils have a say in the kind of grounds projects they want; that they help submit outline plans and designs and that they will help create and maintain their outdoor space. Please note that we are unable to offer grants for plant material.

Your application should be presented in a loose-leaf format, accompanied by the application form.

Criteria

You should include the following information:

1. Introduction: background information about your school, including the ages and numbers of pupils involved.
2. Proposed project: brief details including aims and aspirations.
3. Grounds Vision Plan.
4. Plan of site, including current photographs.
5. Project plan.
6. Materials: proposed materials to be used.
7. Costs: list of projected costs, including any proposed fundraising activities.
8. Environmental and sustainability considerations.
9. On-going maintenance proposals: i.e., PTA, parents, children, governors.
10. Evidence of whole school's involvement.
11. Selection of children's ideas and work.
12. How do you see this benefitting the school
13. Timescale for this project.
14. Expected completed date for this project.

Closing dates and judging

There will be three opportunities to apply for a grant each year, with closing dates at the end of each academic term. Applications will be dealt with during the school holidays.

Applications will be judged by the HGT Schools and Education Team and awards will be made at their discretion. Schools will be informed by letter whether or not they have been successful.

HGT will reimburse successful grant award applicants by cheque once it has received an invoice for the relevant project.

In order to ensure a fair and efficient system the team reserve the right to review and or withdraw a grant offer in cases of projects not being completed in a reasonable timescale.

The team will review further applications submitted by the same body on case by case basis relative to other applications.

Further information please contact:

Hampshire Gardens Trust , Jermyns House, Jermyns Lane, Ampfield, Romsey SO51 0QA
Tel: 01794 367752 Email: admin@hgt.org.uk

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Awards for Schools Application Form

Please print this form. Fill in your details, remembering to include all the listed criteria and send it, together with a covering letter, to the address below.

Name of school:

Address:

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Postcode:

Telephone:

Email:

Nominated contact:

Position:

Their contact details:

Brief description of project:

List of documents submitted:

Date of application:

Hampshire Gardens Trust
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