

## HAMPSHIRE GARDENS TRUST

### How to apply for a grant from the Conservation & Development Team

**Aims:** To provide grants and other support towards specific works in line with The Trust's objectives;

**Who would be eligible to bid:** voluntary organisations creating or maintaining publicly accessible open spaces located within the ceremonial county of Hampshire, including Portsmouth and Southampton.

**What would be offered:** Grant aid plus professional/historic landscape advice from members of The Trust.

**What works would be eligible:** Works may be either for free standing schemes or as part of wider schemes and should fall into at least one of the following categories:

The repair or replacement of important existing or earlier historic or other garden features, furniture, planting or structures e.g. statuary, boundaries, garden houses, arbours etc. Research and advice would either be provided by The Trust or grant aided from recognised outside sources.

- New works/repairs to improve and extend the scope, understanding and enjoyment of the garden, park or public open green spaces e.g. fountains, pergolas, paths etc.
- New artworks e.g. sculptures or exhibition facilities.
- New works to serve the personal needs of the public or clients e.g. seating, lighting, litter, signage and toilets.
- Purpose built structures for storage of garden equipment and materials, inc. green houses etc.
- Works to improve the historic, cultural and horticultural interpretation of the garden e.g. garden trails, signage and display panels.
- Specialist horticultural equipment.

A guiding principle would be achieving highest standards of design and appropriateness and proper attention to ensuring future maintenance, in line with The Trust's objectives.

**What works would not be eligible:** Grant aid would not normally be considered for day to day running costs, costs of normal equipment, seasonal materials and plants and normal administration costs.

**How much would be offered:** Grants would be at The Trust's discretion and subject to The Trust's approval of the works and would normally be up to a maximum of £2,000, or up to £250 in the case of grants for setting up new groups. Grants would need to be spent within three years of the bid being approved and may be paid partly on commencement of works with the balance being paid on completion. Grants would not be offered for physical works already started. Grants in excess of this sum may be offered at the discretion of The Trust for exceptional schemes.

**How bids would be made:** By letter to The Trust, setting out a description of works, objectives, background information, supporting evidence and estimates along the lines of The Trust's existing protocol.

Bidders would be encouraged to discuss prospective bids with a member of the Conservation & Development Team before submission.

**How the Award Scheme would be managed:** Bids would be sought by letter to the Conservation & Development Team. An HGT website item plus informal launch and press release are also options to reach other groups. Deadlines for submitted bids would be twice yearly at the end of April and end of October. Authority to approve or reject bids would be delegated to the Chair of the Conservation and Development Team.